

HULCOTT PARISH COUNCIL

hulcottpc@gmail.com

Parish Clerk: Locum – Deborah O'Brien

23rd January 2020

Dear Councillors and Residents of Hulcott,

I hereby give you notice that a Parish Council meeting will be held in the Conservatory, Hulcott Nursing Home on **Tuesday 28th January 2020** at 7.30 p.m.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below.

The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public questions.

Peter Fenton-O'Creavy

Chairman

AGENDA

1.0 Apologies:

No apologies received .

1 (a) Appointment of Locum Clerk/RFO:

Members are asked to agree the appointment of Deborah O'Brien as locum Clerk pending the employment of a full-time Clerk.

2.0 Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3.0 Minutes

To receive the minutes and confirm the recommendations or resolutions therein of the meeting of the Parish Council held on Tuesday 10th September 2019 - **Copy attached**

4.0 Matters arising from the September minutes:

5.0 Planning

5.1 *New Applications since last meeting:*

- 19/04337/APP | Detached garage and store | Beech Cottage Cane End Farm (response due by 10/2/20)
- 20/00101/APP | Detached garage and entertaining space | Manor Farm Bungalow The Green (response due by 10/2/20)
- 20/00201/APP | Retention of agricultural buildings and irrigation tank | Instant Landscapes Red Oak Farm (response due by 18/2/20)

5.2 *Decisions made by AVDC:*

- 19/03513/APP | Erection of dwelling and associated garage/store outbuilding; with change of use of land to residential amenity (Amendment to application 18/02026/APP to include basement accommodation) | Cane End Farm - APPROVED

5.3 *Awaiting determination by AVDC:*

- 19/04337/APP | Detached garage and store | Beech Cottage Cane End Farm

6.0 Finance

6.1 *Bank statements:*

All bank statements will be reconciled against expenditure and income by the incoming Clerk and reported upon at the March meeting.

6.2 *Bank mandate and administration*

To be reviewed pending employment of replacement Clerk.

6.3 *2020/2021 Budget setting:*

Members are asked to agree a Precept request to be made to Aylesbury Vale District Council (AVDC). The tax base for 2020/21 remains the same at £55.39. The Band D equivalent for 2019/20 was £72.22.

Members are asked to consider the following expenditure items:

- Replacement website costs
- Clerk training
- Dedicated laptop/printer for Clerk to conform with GDPR (Data Protection Act 2018) and Transparency Code 2015

6.4 *Budget 2020./1*

Members are asked to consider and agree a budget for 2020/21.

6.5 *Internal Auditor*

Members are asked to formally appoint an Internal Auditor for 2019/20

7.0 Roadways

7.1 *Repairs to section of unadopted road at north end of the Village Green.*

Chairman to report on recent repairs undertaken. Members are asked to review the remaining funds related to the unadopted road held on behalf of third parties and agree to the retention of them for a further time period in case of a requirement for further repairs.

7.2 *Discussion of degradation of roadway between Red Oak Farm and The Green and any action to be taken*

7.3 *Discussion of repeated flooding on road corner near Cobwebs and any action to be taken*

8.0 Trees

Members to be advised of the recommendations of the recent tree report and the quotes received for recommended remedial action. Members to be asked to ratify the agreement to proceed with the chosen contractor.

9.0 Broadband provision

Discussion of recent developments in Broadband options for Hulcott and any further actions the Parish Council might take to facilitate access to high speed Broadband for Hulcott residents.

10. Other Parish Council Business

10.1 *Website*

Members are advised that the Parish Council website host BucksVoice.net will be discontinued from 31st March 2020 and that a new hosting service must be developed. As of 23rd September 2020 the website needs to conform to Accessibility requirements.

10.2 *VE DAY*

Members are asked to consider any activities to be planned to commemorate VE Day. Members are further advised that a Small Schemes Grant of up to £150 is available through AVDC and that the deadline for applications is 28th February.

10.3 *AOB*

11. Dates of next meetings – Hulcott Parish Council – Members are asked to agree:

- 24 March 2020
- 19 May 2020 (subject to elections)