

## Minutes of the meeting of Hulcott Parish Council held on Tuesday 28<sup>th</sup> January 2020 at Hulcott Nursing Home

Present: Councillors Peter Fenton O’Creedy (Chairman), Heather Green, Andrew Harper, Bob Masini, Ian Pleeth, Deborah Roberts and Deborah O’Brien (Locum Clerk designate). Also present was County Councillor Bill Chapple OBE and Police Sergeant Farrow.

P/S Farrow reminded that Neighbourhood Alerts can be accessed via Thames Valley Police alerts <https://www.thamesvalleyalert.co.uk/> She also asked that residents report any fly-tipping to AVDC as soon as possible <https://www.aylesburyvaldc.gov.uk/general-reports>

County Cllr Chapple updated on drainage/flooding issues which he will pursue further with the Bucks CC LAT Rob Anderson. An order has been raised to jet the drainage lines followed by investigatory measures to determine cause. He advised reporting ‘crowning in the road’ to FixMyStreet <https://www.fixmystreet.buckscc.gov.uk/> - Cllr Fenton-O’Creedy to advise Clerk of location and supply photographs. Pot hole repairs will be attended to in March/April once weather has improved. Cllr Chapple will also make further enquiries regarding the missing bollard where Old Road meets Gib Lane. Clerk will also make an additional report.

### 1/98 Apologies:

There were no apologies for absence. It was noted that Bruce Lewington has tendered his resignation which the Council **RESOLVED to** accept. Clerk to notify Monitoring Officer. Cllr. Harper signed his Acceptance of Office. Cllrs Roberts and Harper signed their Registers of Interests which the Clerk will submit to the Monitoring Officer.

### 1(a)/98 Appointment of Locum Clerk

**RESOLVED to** appoint Deborah O’Brien as Locum Clerk and Responsible Financial Officer

### 2/98 Declarations of Interest

Cllrs. Fenton-O’Creedy, Pleeth and Roberts declared a personal interest in an agenda item relating to a planning application 20/00101/APP (immediate neighbours)

### 3/98 Approval of minutes:

**RESOLVED to** agree that the minutes of the meeting on 10<sup>th</sup> September 2019 were a true record and they were duly signed by the Chairman.

### 4/98 Matters arising from the minutes:

4/97 Footpath stile replacements with gates: Councillor Fenton O’Creedy advised that some work has commenced and one gate has been installed. However work cannot be completed until weather improves.

8/97 Litterbin: AVDC has declined installation due to lack of visual evidence. Re-visit in March.

### 5/98 Planning:

#### 5.1 New Applications since last meeting:

- 19/04337/APP | Detached garage and store | Beech Cottage Cane End Farm  
**RESOLVED to** confirm ‘No objection’ to application as submitted.

- 20/00101/APP | Detached garage and entertaining space | Manor Farm Bungalow The Green **RESOLVED to** 'Object' on the grounds that there is insufficient information supplied (orientation of building, materials used etc.); the size of the building is disproportionate and over-dominant in relation to the existing property; confirmation is needed that there is no agricultural restriction on the property.
- 20/00201/APP | Retention of agricultural buildings and irrigation tank | Instant Landscapes Red Oak Farm **RESOLVED that** there is 'No objection' to the application as submitted with the proviso that there is an agricultural/horticultural usage restriction placed upon the site and all buildings.

## 5.2 Decisions made by AVDC:

- 19/03513/APP | Erection of dwelling and associated garage/store outbuilding; with change of use of land to residential amenity (Amendment to application 18/02026/APP to include basement accommodation) | Cane End Farm – APPROVED

## 5.3 Awaiting determination by AVDC:

- 19/04337/APP | Detached garage and store | Beech Cottage Cane End Farm (Since approved)

## 6/98 Finance

### 6.1 Reconciliation of bank statement YTD

**RESOLVED to** note that the balance for the Lloyds Bank Treasurer's Account is £6,158.35 and that the YTD Expenditure/Income report reconciled. Cllr Fenton O'Creedy signed the receipts/payments YTD summary.

### 6.2 Bank mandate and administration

To be reviewed pending employment of replacement Clerk.

### 6.3 2020/2021 Budget setting:

Members considered the draft budget as submitted, noting additional anticipated expenditures:

- Replacement website costs
- Clerk training
- Dedicated laptop/printer for Clerk to conform with GDPR (Data Protection Act 2018) and Transparency Code 2015
- Election Costs (May)

Members **RESOLVED to** accept a budget of £4,505.00. Members **FURTHER RESOLVED** that the Clerk should proceed with the purchase of a laptop

### 6.4 Precept Request:

Members **RESOLVED to** agree a Precept request in the amount of £4,500.00 for 2020/2021. This represents approx. £0.17 pence per week increase for a Band D household.

### 6.5 Internal Auditor:

Members **RESOLVED to** appoint Melanie Rose as Internal Auditor for 2019/20. ( £30 + mileage).

## 7/98 Roadways

### 7.1 Repairs to section of unadopted road at north end of the Village Green.

Chairman reported on recent repairs undertaken. Members reviewed the remaining funds related to the unadopted road held on behalf of third parties and **RESOLVED to** agree to the retention of them for a further time period in case of a requirement for further repairs.

### 7.2 Roadway between Red Oak Farm and The Green:

Discussion of degradation of roadway between Red Oak Farm and The Green and any action to be taken - **RESOLVED to** report via FixMyStreet

7.3 Discussion of repeated flooding on road corner near Cobwebs:  
RESOLVED to report via FixMyStreet and to await the jet drainage in late Spring.

### 8/98 Trees

Members have reviewed the recommendations of the recent tree report and the quotes received for recommended remedial action. **RESOLVED to** proceed with the removal of one tree (subject to planning permission being granted) at a cost of £750.00. Some formative pruning is also to be undertaken. Further works to be performed as soon as practical.

### 9/98 Broadband provision

Discussion of recent developments in Broadband options for Hulcott and any further actions the Parish Council might take to facilitate access to high speed Broadband for Hulcott residents. Cllr Fenton O’Creevy to contact BT again for an update. Fibre to Cabinet (FTC) is currently available.

### 10/98 Other Parish Council Business

#### 10.1 Website

Members noted that the Parish Council website host BucksVoice.net will be discontinued from 31<sup>st</sup> March 2020 and that a new hosting service must be developed. As of 23<sup>rd</sup> September 2020 the website needs to conform to Accessibility requirements. **RESOLVED that** the Clerk is to investigate/perform the construction of a new website via Wordpress.

#### 10.2 VE Day

Members considered any activities to be planned to commemorate VE Day, but declined to proceed.

11/98 Dates of next meetings – Hulcott Parish Council – RESOLVED to agree:  
24 March 2020 and 19<sup>th</sup> May 2020 (subject to elections)

Signed: Virtual Meeting approved item 5/99

Date: 21<sup>st</sup> April 2020